

Note: The Italian language version of the document takes priority with regard to the exact interpretation of the rules contained within, also in the case of potential disputes.

**CALL FOR APPLICATIONS TO AWARD 20 STUDY GRANTS FOR STUDENTS OF THE INTERNATIONAL DEGREE PROGRAMMES OF THE DEPARTMENT OF MANAGEMENT, DiSA – FORLÌ CAMPUS:
“ECONOMICS AND BUSINESS” – CURR. MANAGEMENT (cod. 9202 – A60)
“ECONOMICS AND MANAGEMENT” – CURR. BUSINESS ADMINISTRATION and FOOD SYSTEM MANAGEMENT (cod. 9302 – 509/A61)**

FOR AN “INTERNATIONAL WEEK” AT AALBORG UNIVERSITY

DEADLINE to apply: 8th March 2023 at midday

The Department of Management - Forlì Campus issues this call for applications to award 20 scholarships to spend an **“International Week”** at **Aalborg University from 16 to 22 April 2023**.

The international week consists in an intensive course on **“Business Engineering”**, including lectures, visits to companies, experts’ speeches on the topic of Business Engineering model development.

At the end of the programme, students will be assessed through an examination; if the exam is passed, the activity will be recognized in the Study Plan as **6 elective credits in the disciplinary sector SECS-P/08**.

Scholarships are dedicated to all students enrolled in the following international degree programmes of the Department of Management, DiSA – Forlì Campus:

- **13 scholarships** for students enrolled in the **II or III year of the international curriculum “Management”** of the Bachelor’s/first cycle degree in Economics and Business (CLEC-M)
- **7 scholarships** for students enrolled in the **I or II year of the international curricula “Business Administration” and “Food System Management”** of the Master’s/second cycle degree in Economics and Management (BA-FoodSys)

In case of vacant positions for CLEC-M, they will be redistributed to BA-FoodSys students and vice versa, according to candidates’ score.

Scholarships amount to € 1.000 (gross amount - it may be subject to social security contributions and/or tax deductions). The scholarship may not cover all the expenses, but it rather represents a financial support for the additional expenses associated with the period to spend abroad and as incentive for international mobility.

The scholarship is paid in one single payment before departure.

Winners are not supposed to pay any additional tuition/enrolment fee in the partner University but they are responsible to pay for the costs of living and travelling.

Students cannot receive any other type of EU/UNIBO funds for mobility periods abroad during the same period in which they receive the funding for this programme.

Evaluation criteria

Candidates will be assessed by the Evaluation Board through the following criteria:

- **Weighted Average of registered marks (up to the application deadline) multiplied by the ratio between credits recorded up to the application deadline and the maximum number of credits that could be registered according to the student's study plan:**

Weighted average x (registered credits / max n. of credits that could be registered)

In order to count the maximum number of credits that could be register, the board will consider the learning activities for which at least one exam session has already taken place. The internship will be considered only if it has already been registered (otherwise it will not be taken into consideration, since it can be carried out at any time of the year).

Where candidates receive the same score, priority will be given to the younger candidate, according to the current legislation on the Right to study.

Scholarships will be assigned according to the ranking by the Head of Forlì Campus Area.

The Evaluation Board is appointed by the Head of Forlì Campus Area.

Application procedure

Applications must be submitted by **8th March 2023 – at midday** through Studenti Online portal.

To apply on the Portal students have to:

- Enter www.studenti.unibo.it using institutional UniBo username and password;
- Select “Calls”;
- Select the Call you are interested in, paying attention to the degree programme you are enrolled in.

For assistance or guidance in filling in the application online, applicants may contact the Studenti Online - Help Desk by telephone: +39 0512080301 from Monday to Friday / 9.00-13.00 and 14.00-17.00, e-mail: help.studentionline@unibo.it.

To request information about the activities of the call for application, students may contact didatticaforli.em.info@unibo.it.

Communications and information about the call for application will be send to the institutional email address @studio.unibo.it.

To apply, candidates must submit their application online within the deadline. Applications cannot be submitted on paper or by e-mail.

The following documents must be attached to the application:

- Application form (att. n. 1);
- Self-certification of the registered exams (PDF format via Studenti Online);
- Copy of ID card.

a) Italian and European citizens can self-certify academic and professional qualifications, according with articles 46 e 47 - D.P.R. 445/2000.

b) NON-Eu citizens residing in Italy (or with authorizations to reside in Italy) must comply with the provisions of clauses 2 and 3 of article 3 - D.P.R. 445/2000.

For students who do not refer to points a) and b), status, personal qualities and facts shall be documented by certifications or statements issued by the competent foreign State authority accompanied by an Italian translation authenticated by the Italian consular authority, which shall attest to their conformity with the original, after having warned the interested party of the criminal consequences of producing untruthful deeds or documents.

The final ranking will be published within **13th March 2023**.

Acceptance and Refusal

Winners must accept the position within **17th March 2023** by sending an e-mail to didatticaforli.em.info@unibo.it.

If a winner does not accept the position within the above-mentioned deadline, he/she will automatically lose his/her right to participate in the programme and to receive the scholarship.

His/her position will be reassigned to the eligible candidates according to the ranking. Eligible candidates will be contacted to their institutional email address to accept the vacant position.

In order to accept the position, winners must submit to didatticaforli.em.info@unibo.it the acceptance together with the following documents:

- Learning agreement
- Personal and tax data form

Processing of personal data

The information concerning the processing of personal data are published on University Portal <https://www.unibo.it/it/ateneo/privacy-e-note-legali/privacy/informative-per-studenti-sul-trattamento-dei-dati-personali>.

The processing referee is dott.ssa Giuseppina Ponzi – giuseppina.ponzi@unibo.it

Publication

This call for application is published on <https://bandi.unibo.it> .

Contacts:

Prof. Franco Visani – franco.visani2@unibo.it

Dott.ssa Mara Donati – didatticaforli.em.info@unibo.it

For anything not expressly provided for in this call for application, existing applicable standards will be applied.